



Appointment Policy

We make every effort to value your time and we schedule your appointment time just for you.

We truly appreciate your courtesy of giving us a **48 hour** notice if you have a conflict with your appointment and need to schedule a different day or time. We are committed to your oral health and keeping your scheduled appointment allows us to be partners in your dental care.

We will not charge you for a missed appointment. However, if you miss an appointment a second time you may be required to make a deposit when scheduling the next appointment. If you keep the appointment the deposit will be applied toward treatment. However, if you fail to keep the appointment a second time, the payment will be applied towards lost production time. For two or more missed appointments without a 48 hour notice, we will no longer be able to pre-appoint your dental visits and will offer same day scheduling for 1 year. Meaning, you will need to call and request an appointment on the day you are available and if we have an appointment available, we will see you on that day.

It is our philosophy that this policy allows us to put our patients first and make your experience a positive one. Thank you for allowing us to share our missed appointment policy with you and please let the front office know if you have any questions.

Appointment Agreement

- I acknowledge an appointment is a reservation.
- I agree to provide a minimum of **48 hour** notice if I need to change my appointment for any reason.
- If I change 2 appointments without the required **48 hour** notice in a 12 month span, I acknowledge I will not be able to reserve pre-appointed time for 12 months.

Patient Signature: _____

Date: _____